



Asia-Pacific  
Economic Cooperation

# Project Update

APEC Secretariat

13 May 2021  
EGEEC/EGNRET Meeting



Advancing Free Trade  
for Asia-Pacific Prosperity

# PROJECT SESSION 2, 2020

## Overall Outcomes

Number of Concept Notes submitted	97
Number of Projects approved*	64
Approval Rate	66%
Average Approval Rate (5 years)	47%



# PROJECT SESSION 2, 2020

## EWG Outcome:

Project Number	Title	Proposing Economy	Outcome
EWG 05 2020A	Water-Energy Nexus Decision Tool for Electric Power Generation and Cogeneration	USA	BMC Approved
EWG 06 2020A	PREP – Peer Review on Efficient Power, Phase II	USA	BMC Approved
EWG 07 2020A	Workshop on Energy Resilience Principle	Japan	BMC Approved
EWG 08 2020A	APEC Workshop on Promoting Renewable Energy for Rural and Remote Area Development	Viet Nam	BMC Approved
EWG 09 2020A	APEC Capacity Building Workshop on Retro-commissioning (RCx)	Hong Kong, China	QA Process
EWG 10 2020A	Utilizing renewable energy certification to facilitate APEC regional renewable energy growth	Chinese Taipei	QA Process



# PROJECT SESSION 2, 2020

## EWG Outcome:

Project Number	Title	Proposing Economy	Outcome
EWG 11 2020A	Implementation of Low-Carbon Model Town through Green Building Infrastructure and Management Platform	Indonesia	QA Process
EWG 12 2020A	APEC Youngsters Forum: Raising Awareness on Energy Conservation and Energy Efficiency among High School Teachers and Students in the Asia-Pacific Region	Indonesia	QA Process
EWG 13 2020A	Workshop on Korea's new and renewable energy policies and best practices applying them into the APEC region	Korea	BMC Approved
EWG 14 2020A	The promotion of community waste-to-energy system	Chinese Taipei	BMC Approved
EWG 15 2020A	Roadmap for Facilitating Renewable Energy Investment in APEC	China	Withdrawn



# PROJECT SESSION 1, 2021

## Dates

<b>Internal Submission Deadline</b>	22 March	<ul style="list-style-type: none"><li>➤ <b>Submit Concept Note to Program Director (PD) by this date</b></li><li>➤ <b>Some PDs may set earlier deadlines</b></li><li>➤ <b>Minimum co-sponsors agreed by this deadline</b></li><li>➤ <b>Check with PDs if more than 2 co-sponsors are required for your forum or Sub-Fund</b></li><li>➤ <b>Endorsement of Concept Notes commences</b></li></ul>
<b>Final Submission Deadline</b>	5 April	<ul style="list-style-type: none"><li>➤ PDs submit endorsed Concept Notes to PMU by this date</li><li>➤ Responsible APEC Fora assess eligibility and score Concept Notes</li><li>➤ BMC makes final in-principle approvals</li></ul>
<b>Concept Note Selection Outcome</b>	6 May	<ul style="list-style-type: none"><li>➤ POs receive advice of outcome</li><li>➤ Successful POs commence preparation of their Project Proposal</li></ul>
<b>Submit Project Proposal</b>	3 June	Must submit to Secretariat by this date
<b>BMC Approval of Project Proposals</b>	June onwards	Final BMC approval, subject to forum endorsement and satisfactory Secretariat quality assessment

# PROJECT SESSION 1, 2021

## Fund Availability

Project Fund	Project Session 1, 2021
General Project Account (GPA)	US\$ 1,170,000
TILF & Investment Liberalisation and Facilitation Account (TILF)	US\$ 709,140
ASF Support Fund (ASF) General Fund	US\$ 1,294,414
<b>ASF Sub-Funds</b>	
Human Security	US\$ 478,465
Energy Efficiency and Low Carbon Measures (EELCM)	US\$ 893,536
Renewed APEC Agenda on Structural Reform (RAASR)	US\$ 276,257
Supply Chain Connectivity (SCC)	US\$ 650,677
Free Trade Area of the Asia-Pacific and Global Value Chains (FTAAP and GVCs)	US\$ 559,250
Innovative Development, Economic Reform and Growth (ERG)	US\$ 432,334
Connectivity	US\$ 410,074
Micro, Small and Medium Enterprises (MSMEs)	US\$ 240,937
Women and the Economy	US\$ 342,188
Economic Development in Remote Areas (EDRA)	US\$ 267,393
Digital Innovation	US\$ 210,421
Marine Debris Management and Innovation (MDMI)	US\$ 300,000
<b>Total Amount Available (GPA +TILF +ASF Sub-Funds)</b>	<b>US\$ 8,235,086</b>



# PROJECT SESSION 1, 2021

## EWG CN Outcomes

	Title	Proposing Economy	Outcome/ Status
EWG 01	Impacts of COVID-19 on Renewable Energy Development in APEC Economies	China	In-Principle Funding
EWG 02	Support offshore wind deployment and grid connection in APEC region	China	In-Principle Funding
EWG 03	Promoting Energy Efficient and Resilient Data Centres in the APEC Region	Hong Kong, China	In-Principle Funding
EWG 04	Lessons learned on resiliency and uptake of variable energy resources from islanded grids that support APEC clean energy goals	United States	In-Principle Funding
EWG 05	APEC Peer Review on Energy Efficiency (PREE) Phase 11	Japan	In-Principle Funding
EWG 06	Workshop and Capacity Building for Food Industry in Energy Efficiency Enhancement	Indonesia	In-Principle Funding
EWG 07	Assessing existing and planned hydrogen infrastructure to facilitate widespread hydrogen use in the APEC region	United States	In-Principle Funding

# PROJECT SESSION 2, 2021

## Dates

<b>Internal Submission Deadline</b>	28 June	<ul style="list-style-type: none"><li>➤ <b>Submit Concept Note to Program Director (PD) by this date</b></li><li>➤ <b>Some PDs may set earlier deadlines</b></li><li>➤ <b>Minimum co-sponsors agreed by this deadline</b></li><li>➤ <b>Check with PDs if more than 2 co-sponsors are required for your forum or Sub-Fund</b></li><li>➤ <b>Endorsement of Concept Notes commences</b></li></ul>
<b>Final Submission Deadline</b>	12 July	<ul style="list-style-type: none"><li>➤ PDs submit endorsed Concept Notes to PMU by this date</li><li>➤ Responsible APEC Fora assess eligibility and score Concept Notes</li><li>➤ BMC makes final in-principle approvals</li></ul>
<b>Concept Note Selection Outcome</b>	12 August	<ul style="list-style-type: none"><li>➤ POs receive advice of outcome</li><li>➤ Successful POs commence preparation of their Project Proposal</li></ul>
<b>Submit Project Proposal</b>	9 September	Must submit to Secretariat by this date
<b>BMC Approval of Project Proposals</b>	September onwards	Final BMC approval, subject to forum endorsement and satisfactory Secretariat quality assessment



# PROJECTS

Important reminders for forum members

## ***Project Quality***

- With the increase in numbers of projects being implemented, it is important that **all members scrutinise Concept Notes originating from their forum**, to ensure they are of a high quality.
- Things to consider when reviewing Concept Notes:
  - Does this project duplicate work that has been done before?
  - Will this project contribute to the workplan or priorities of the forum?
  - Are the objectives and outcomes relevant and clearly stated?
  - Are the project objectives and timeframe realistic and achievable?
  - Does the project have relevance to a reasonable number of economies?
  - If the project involves a physical event this year, check that the PO has also planned for a virtual or hybrid event, in view of COVID restrictions.



# PROJECTS

Important reminders for forum members

## ***Project Design Amendments***

- The PMU is receiving many Project Design Amendment Forms from POs seeking to change physical events to virtual or hybrid events.
- If a PO decides to change the event format (or any change to project design) we request they notify their Program Director **four months ahead of the event**. This allows PMU to conduct the necessary review and approval of the Project Design Amendment Form.
- Given the continuing COVID restrictions (travel, group size), we **strongly encourage POs to change all physical events to virtual format until the end of this year**.

## ***Recording APEC project events***

- The **intention to record any part of an APEC event** must be stipulated in the Concept Note, including the purpose of recording and how it will be used.
- Recordings must be **edited and endorsed by the originating forum** before being shared publicly (e.g. via YouTube). Refer to the *APEC Project Event Recording Policy* in the PO Toolkit on the website.



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# PROJECTS

Important reminders for forum members

## ***Budgeting for virtual and hybrid events***

- The PMU is receiving many queries about appropriate expenses for virtual and hybrid events. As a general principle, it is expected that delivering virtual or hybrid events will cost less to hold than an entirely physical event.
- APEC funds can be used to pay for:
  - Costs associated with securing access to a Virtual Meeting Platform (VMP);
  - any contracted inputs such as specialists to assist with the staging and logistics of the event;
  - ICT accessibility needs for travel-eligible participants, speakers and contractors on a case-by-case basis; and
  - the costs of hosting such as dedicated facilities; and travel for travel-eligible participants, speakers and contractors for hybrid events (and virtual events in specific cases).
- 2021 host New Zealand has made a VMP available for virtual project events, and we encourage POs to explore using it, to reduce project costs.



# PROJECTS

Important reminders for forum members

## *Improving project effectiveness and sustainability*

- The annual Longer Term Evaluation of APEC Projects (LTEAP) process shows that there is a need to **improve the effectiveness and sustainability** of APEC project outcomes.
  - In the 2020 LTEAP, 53% of PPs reported applying new materials and information from project events ‘infrequently, rarely or never’; 41% reported no change in policies or practices in their home agency.
- Maximising the effectiveness and sustainability of APEC project outcomes depends on ensuring **the ‘right’ participants** attend APEC project events i.e. participants with skills and experience relevant to the project, and working in a position/agency where they can best apply new material and information.
- Please encourage Project Overseers (POs) in your economies to **target the ‘right’ participants for project events**. POs should also encourage participants to **share new material and information as widely as possible** in their home agencies, to maximise the uptake of new policies and practices.



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# RESOURCES

Visit the **PO Toolkit** page on the APEC website:

<https://www.apec.org/Projects/Forms-and-Resources>

Visit the **Project Quality: Training and Guidance** page:

<https://www.apec.org/Projects/Project-Quality-Training-and-Guidance>



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